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Monday-Thursday 8:30am-5pm, Friday 8:30am-4:30pm  
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Mr Tim Allaston  
Adam Continuity,  
1 Berkshire Business Centre,  
Berkshire Drive,  
Thatcham,  
Berkshire,  
RG19 4EW

Our Ref :

Your ref :

Direct Dial : 01883 732724

Email : smitchenall@tandridge.gov.uk

Dear Tim

Following our recent conversation, I am writing to confirm the satisfactory nature of our recent recovery test.

It is important to us that we keep in touch and understand each others requirements, and your visits, not too regular but purposeful when made, add to our relationship and we appreciate them.

It is pleasing to us, as a small council with a relatively minor commitment to Adam, to be treated so considerately by your company and it gives us some confidence in your ability and willingness to respond in a real emergency, a situation we have fortunately yet to encounter.

I trust our relationship will continue and I look forward to the next review.

Yours sincerely

A handwritten signature in blue ink, appearing to be "S. Smith", written in a cursive style.